

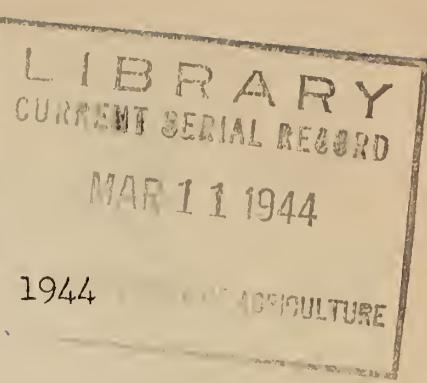
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February 8, 1944

FINANCE AND ACCOUNTS DIVISION MEMORANDUM NO. B 48

To: Washington Finance and Accounts Division and  
Chief~~s~~, Regional Fiscal Divisions

From: Edward J. Kelly, Chief, Finance and Accounts Division

Subject: Procedure for Requesting Certified True Copies of  
Bills of Lading

Effective immediately, whenever it becomes necessary for a Regional  
Fiscal Office to request copies of Government Bills of Lading for  
use in auditing commodity vouchers or for other purposes, such re-  
quests should be addressed to Chief, Washington Operations, Finance  
and Accounts Division, Washington, D. C.

Upon receipt of the requests in the Finance and Accounts Division,  
they will be referred to the Transportation Claims and Suspensions  
Section, which section will supply the copies of bills of lading  
from its files whenever possible.

If Finance and Accounts Division is unable to supply the requested  
copies of bills of lading, it will solicit the assistance of other  
divisions or branches in supplying them.

Edward J. Kelly

